

La Salle High School College Credit Plus Program

Student Guide 2022-2023

Introduction

College Credit Plus (CCP) is Ohio's system for dual enrollment. College Credit Plus can help students earn college and high school credits at the same time by taking college courses from community colleges or universities. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Taking a college course through College Credit Plus from a public college or university is free, although nonpublic school students must apply for and be awarded funding through the Ohio Department of Education. If you choose to attend a private college or university, the student/family may have limited costs.

How the Program Works

- Students in grades 7-12 can apply for College Credit Plus admission to a public or participating private college. The college will admit students based on college-readiness in one or more subject areas. Students may not participate in the College Credit Plus program beyond their anticipated high school graduation date.
- College Credit Plus provides more options for a student to pursue rigorous academic coursework beyond the high school classroom.
- College Credit Plus allows high school students to earn college credit and apply that credit toward their high school graduation requirements. Successful completion of a three or more credit-hour college course will result in 1.0 Carnegie unit earned at the high school. A two credit-hour college course will earn students 2/3 of a high school credit and a one credit-hour college course will convert to 1/3 of a high school credit.
- High school graduation requirements will not be waived as a result of participation in College Credit Plus. Students will not receive a diploma until after the course is successfully completed and the graduation requirement is met.
- College Credit Plus does not replace the requirements to earn a high school diploma. This includes earning 18 points or more on the graduation tests.
- By February 15, the high school will provide students and parents with general information about CCP.
- Deadline to notify high school with intent to participate in CCP for the following school year is April 1.
- Student must be admitted by the university. The university may have special entrance requirements that must be met before a student can take courses.
- Before enrolling in courses, parent/guardian and student need to sign a statement indicating the information was received about the program and are aware of the responsibilities and risks of participating in CCP.

Deciding to Participate

Before deciding to participate in the program students and parents/guardians should consider the following points:

Future Plans: If a student plans well; this program can assist in making future education and career decisions and in exploring postsecondary education opportunities.

High School Graduation: Students participating in CCP will still need to meet high school graduation requirements. Review and understand graduation requirements with your school counselor to make sure graduation requirements will be met.

Scheduling: La Salle's hybrid block schedule significantly limits a student's ability to take courses on a college campus.

College-level Work: Students may find college-level work to be more academically challenging. Students need to be able to work without supervision and have self-discipline both academically and socially. Be sure to be ready for these responsibilities.

Transportation: If a student attends classes at both high school and the university they need to think about transportation between the two schools. Be sure to get to classes on time.

Extracurricular Activities: Students participating in CCP may not be able to participate in some high school activities as a result of taking college classes- time conflicts may occur.

Athletics: Student athletes must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic eligibility. Please check with your school counselor and athletic director to ensure that the coursework being taken is compliant the OHSAA.

Program Advantages

The program could benefit students in several ways:

- Students can have the opportunity to take courses that may not be offered by the high school.
- Allows students to earn simultaneous high school and transcribed college credits.
- May accelerate a student's college career and provides quality, affordable education close to home.
- Provides students with a wider range of class options and allows them to complete general education requirements for college, which are transferable according to Transfer Assurance Guide (TAG) and Ohio Transfer Module (OTM) guidelines.
- May lower the overall cost of postsecondary education. Under College Credit Plus, students may take up to 30 credit hours per academic year.
- Possibly shorten the time to complete a college degree.
- Introduces students to the rigor and expectations of college work.

Potential Risks and Consequences

These are some possible disadvantages to participation in this program:

- Although TAG/OTM courses taken through College Credit Plus are guaranteed to transfer to Ohio Public Institutions of Higher Education with a grade of D or better, how the courses transfer may differ depending on majors. Course credit may be applied toward a major requirement, general education/core curriculum requirement, and free elective or total semester hours. Students should check with institutions of interest regarding transfer of courses prior to CCP enrollment.
- College transfer credits earned through CCP are generally accepted by most major institutions. However, credits are not always guaranteed for transfer toward private or out-of-state institutions. Students who are interested in attending private or out-of-state institutions should ask the institutions they are interested in applying to/attending about transfer of courses prior to CCP enrollment.
- Grades received through CCP are reflected twice, on high school and college transcripts, both of which will affect respective GPAs. CCP credits must be reported to any college the student applies to and will be evaluated in both the undergraduate and graduate level admission process. Students struggling with college work are highly advised to consult their instructor at the university level.
- Students taking CCP courses on campus are responsible for arranging transportation to and from class.
- Enrollment could reduce opportunities or time for participating in high school activities (athletics, music, band, etc.).
- There is no guarantee a student will get the courses they want.
- Classes failed or withdrawn with an "F" will receive an "F" on the high school and college transcripts and will be computed into the high school and college GPA. If a student does not receive a passing grade, the state may, in some instances, seek reimbursement for the amount of state funds paid to the college for that college course.

Steps for Nonpublic School Students to Apply for College Credit Plus

STEP 1: LEARN MORE ABOUT COLLEGE CREDIT PLUS AND COMPLETE YOUR SCHOOL COUNSELING REQUIREMENT

- Attend La Salle's CCP Information Night on **Thursday, January 13, 2022 at 6:30pm**.
- Complete the School Counseling Requirement before **March 1, 2022**. During the registration process, CCP will be discussed with students, including the risks and benefits of participating.
- Sign and return the **College Credit Plus Acknowledgement Form and Counseling Requirement Form** (the last two pages of this packet) by **March 1, 2022**. This form indicates that you and your family have received information about the program and are aware of your responsibilities.
- If you still have questions, contact the Ohio Department of Education toll-free at (877) 644-6338 or via email at ccp@education.ohio.gov.

STEP 2- APPLY TO THE CCP PROGRAM AT THE COLLEGE

- La Salle students taking a CCP class at La Salle High School must apply to UC and/or Cincinnati State by **March 15, 2022**.

STEP 3 - SUBMIT YOUR COLLEGE CREDIT PLUS FUNDING APPLICATION

- All non-public school students must apply for funding through the Ohio Department of Education.
- To enhance data security, **PARENTS** are required to establish an [OH|ID account](#) before they can apply for funding. Create an account at any time.
- Anytime between **Feb. 1 - April 1 at 5:00pm**, you can log in to your [OH| ID Account and apply for College Credit Plus Funding](#) to cover your child's tuition costs.
- After applying and being admitted to a college under College Credit Plus, the college will send your student an admission letter. Upload a copy of the admission letter to your College Credit Plus Funding Application (SAFE Account). If your student gets an admission letter from more than one college, you must upload each college's admission letter.
- Request funding for the number of **COLLEGE** credit hours your son will be taking.
- **It is the responsibility of the student and the parent to be aware of which CCP classes they have registered for at La Salle and to apply for the appropriate number of college credit hours.**

STEP 4 - RECEIVE YOUR AWARD LETTER AND REGISTER FOR COLLEGE CLASSES

- You will receive your funding award notification within your College Credit Plus Funding Application located in your [OH|ID account](#)
 - Send your award letter to the appropriate CCP college.

Funding

CCP funding through the state of Ohio is limited for private high school students. Not all students who wish to participate in a CCP course will receive state funding or be able to participate. There are two options for CCP funding:

Option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.

- If a student was not awarded enough credit hours for the entire college course, the family must pay for the entire course without state funds
- Under Option A, the student/ family must work directly with the college to arrange to make payment
- Option A allows the student to choose to earn both college credit and high school credit OR only college credit
- Option A must be elected at the time the student registers for college courses
- Students must inform the college and the secondary school of electing Option A and which credit the student wants to earn

Option B: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll.

- o When a student uses the state funds for college courses, this is Option B
- o Option B is the default option of College Credit Plus
- o Students will earn both college credit and high school credit

Students must inform the college of the choice of Option A or B when registering for courses. Students must inform the secondary school of whether the student wants to receive both high school and college credits or only high school credits. The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date

La Salle CCP Classes

Through CCP, La Salle High School offers its students the opportunity to earn college credit during the regular school day through a partnership with the University of Cincinnati and Cincinnati State Technical and Community College. While students can take classes outside of La Salle's CCP offerings, the hybrid block schedule significantly limits the ability to take a CCP class away from La Salle's campus. La Salle will not handle CCP paperwork for students taking classes outside of La Salle's CCP course offerings. Students taking CCP classes that are not offered by La Salle must immediately inform their school counselor about their intent to enroll in CCP classes. La Salle is required to verify course eligibility, maximum credit hours, and eligibility.

For the 2021-22 school year, La Salle is offering the following CCP class:

LA SALLE COURSE	COLLEGE	LOCATION	COLLEGE COURSE CODE	CREDIT HOURS
Engineering Foundations	University of Cincinnati	La Salle HS	ENED1020	3

Course Eligibility Rule

Students participating in the College Credit Plus program shall first complete 15 semester credit hours of Level I courses that may be applied toward a certificate or degree, before proceeding to Level II courses.

Level I Courses

"Level I course" refers to a course that is any one of the following:

- 1) Transferable course: Part of CTAG, OTM, or TAG or equivalent at private college/university (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Course in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate course
- 4) 15-credit hour or 30-credit hour model pathway course
- 5) Study skills, academic or career success skills course
- 6) Internship course
- 7) Another course that may be approved by the Chancellor on an annual basis

Level II Courses & Exceptions

"Level II course" refers to any course that is not a Level I course. Students must meet prerequisites for any course that the college has determined. However, exceptions to the "First 15" Rule may be made if the student wishes to continue with a sequence of courses in the same subject or tests directly into Level II course. Students who have attained the required scores on AP or IB course examinations may also count those courses toward the First 15.

Underperforming Students Rule

When students fail a class, the student will receive an “F” on both the high school and college transcripts. The course grade of “F” will be computed into the high school and college grade point averages (GPA). The chief administrator of a nonpublic school district in which a participant is enrolled may seek reimbursement from the participant/parent for the amount of state funds paid to the college on behalf of the participant. Upon receipt of the funds, the administrator must send the amount to the Ohio Department of Education which, on behalf of the Superintendent of Public Instruction, will credit the amount to the general revenue fund of Ohio (ORC 3365.09).

The rule defines an “underperforming student” as a student who has earned lower than a cumulative 2.0 GPA in College Credit Plus courses OR who has withdrawn from two or more courses in the same term. If a student meets either of these criteria, the secondary school must place the student on College Credit Plus Probation.

While on CCP Probation, the student may enroll in one College Credit Plus course and may not enroll in the college course in the same subject in which the student previously earned D or F or received no credit. The student has one term on CCP Probation to improve his or her GPA to a 2.0 or higher. If the GPA improves, the secondary school must lift the CCP Probation. However, if the student’s GPA does not reach a 2.0 after the probation term, the student shall be placed on College Credit Plus Dismissal.

While on CCP Dismissal, the student may not take any College Credit Plus courses. After one college term on dismissal, the student may request the secondary school to allow the student to participate. Secondary school shall determine whether the student may continue on dismissal, move to probation, or participate without restrictions per the school’s adopted policy.

The rule also permits an appeals process under limited circumstances. A student who has been dismissed from the CCP program may appeal the dismissal. A student on CCP Probation may also appeal his or her ability to take a course in the same subject. Extenuating circumstances shall be considered, separate from academic performance. As a result of the appeal, the school may:

1. Allow the student to participate without restrictions;
2. Allow the student to take a course in the same subject in which he or she received a D, F, or no credit;
3. Allow the student to participate on CCP Probation;
4. Maintain the dismissal.

Awarding Credit

Final Grade on Transcript

College Credit Plus courses are college courses; therefore, the final grade earned by the student in the course is the grade that will be recorded on the college transcript and the high school transcript. The grade must be the same regardless of whether the college and the secondary school grading scales match. The college grade is the final grade.

College Course on High School Transcript

Evidence of successful completion of each course and the high school credits awarded by the school shall be included in the student’s record. The record shall indicate that the credits were earned as a participant under this chapter and shall include the name of the college at which the credits were earned (ORC 3365.12).

Non-Passing Grades or Withdrawals

Students earn letter grades for the CCP courses (e.g., A, B, C, D, and F). For students who do not pass a CCP course or withdraw from the course after the college’s required “no fault” date, the grade will appear on both the college and high school transcripts (i.e., F or W). The course grade of “F” will be computed into the high school and college grade point average (GPA).

Withdrawal from the Program

If you decide to no longer participate in the program you must file forms with the university and be sure to meet the deadlines for withdrawal. Failure to file the necessary forms by the deadline may result in a failing grade and this could result in a financial obligation. Meet with your high school counselor to develop a new course schedule.

Books

Books required for course work are free through CCP. These books belong to the high school and must be returned at the end of the semester. Any book that is lost or not returned will be charged to the student/family.

Conclusion

Think carefully about the advantages the program has to offer you and talk it over with parents/guardians. If you have more questions, see your school counselor or the program coordinator at the universities. More information about CCP can be found on La Salle's website, in the Counseling section.

Useful Links

Ohio Department of Higher Education and Ohio Department of Education

<https://www.ohiohighered.org/ccp/students-families>

<https://www.ohiohighered.org/ccp/faqs#b>

University of Cincinnati

<https://www.uc.edu/aas/ccp.html>

<https://www.uc.edu/aas/ccp/requirements/nonpublic.html>

Cincinnati State Technical & Community College

<https://www.cincinnatiastate.edu/academics/admission/college-credit-plus>

College Credit Plus Acknowledgement Form

Student Name: _____

Parent/Guardian Name: _____

As specified in the Ohio Revised Code 3365.04, the above student and parent/guardian have been provided counseling concerning the advantages, potential risks and consequences of participation in College Credit Plus regarding:

1. Program eligibility
2. Availability of options
3. Financial obligations, including the requirement to apply for funding through the state of Ohio and funding options A & B
4. The process of granting academic credits
5. Scheduling arrangements and possible difficulties
6. The consequences of failing, not completing a course, or withdrawing and the effect of the grade on both the high school and college transcript
7. The effects participation may have on high school graduation requirements
8. Eligible CCP classes and the 1st 15 Rule
9. Understanding of the Underperforming students rule and CCP Probation Policy and Dismissal Rules.
10. The academic and social responsibilities of students and parents/guardians, including meeting all deadlines, setting up and checking college email accounts, and completing required paperwork
11. Encouragement to use academic advising/counseling services at the college level
12. Information that students can take college courses at no cost, if they apply for and receive funding through the state of Ohio
13. Encouragement to consider the program if that student has the ability to undertake college work

I understand the responsibilities I assume by participating in the College Credit Plus Program.

Student Signature

Date

Parent/Guardian Signature

Date

College Credit Plus Counseling Requirement

La Salle High School

Date: _____

Student Name: _____
Please Print

For the 2022-23 school year, the student is requesting to take the following CCP classes:

Class: _____	College _____	Credit Hours: _____	Location _____
Class: _____	College _____	Credit Hours: _____	Location _____
Class: _____	College _____	Credit Hours: _____	Location _____
Class: _____	College _____	Credit Hours: _____	Location _____
Class: _____	College _____	Credit Hours: _____	Location _____

I have read and understand the rules of the CCP program. I have received counseling regarding CCP rules. I accept and agree to abide by them.

Student Signature

Student ID#

Parent/Guardian Signature

Date

To be filled out by CCP Coordinator:

For the 2022-23 school year, the student is eligible to take the number of college credit hours listed below:

$30 - (\text{Number of High School Only Courses} \times 3) = \text{Maximum number of CCP credits per year.}$

$30 - (\text{_____} \times 3) =$

Maximum Number of CCP Credits for 2022-23 School year: _____

Courses Meet Course Eligibility Rule: _____

Underperforming Students Rule: No Probation: _____ On Probation: _____ CCP Dismissal: _____

Signature of School Counselor

Date